

USER MANUAL

Reset Password

MAHARASHTRA GST TAX DEPARTMENT



Submitted By,



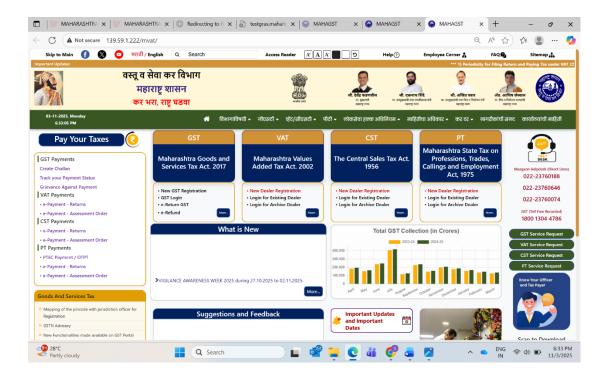
Orient Technologies Limited Formerly known as Orient Technologies Pvt. Ltd



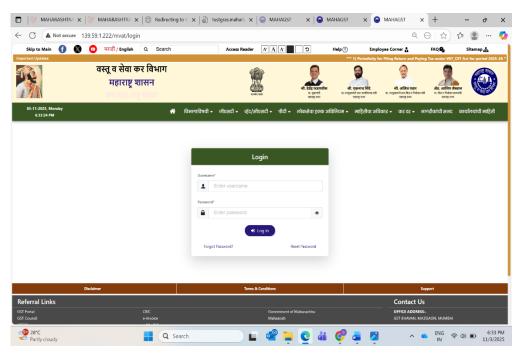
Instruction to Onboard Existing Dealer into New System

Steps:

- 1. Log on to website www.mahagst.gov.in
- 2. Go to Respective Act Section.
- 3. Click on the option "Login for Existing Dealer under VAT/CST Acts".



- 4. "Login" page will open.
- 5. Click on "Reset Password".

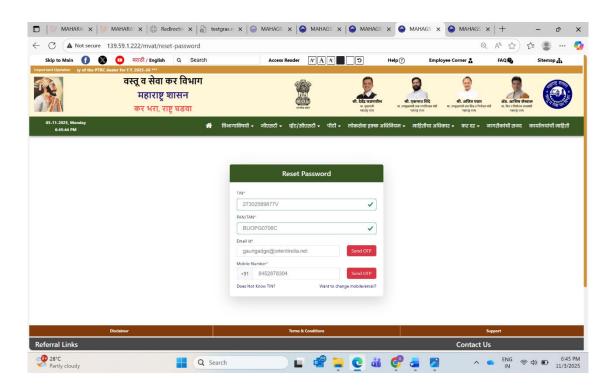




- 6. Enter Valid "TIN" no Suffix V.
- 7. Enter Valid "PAN"

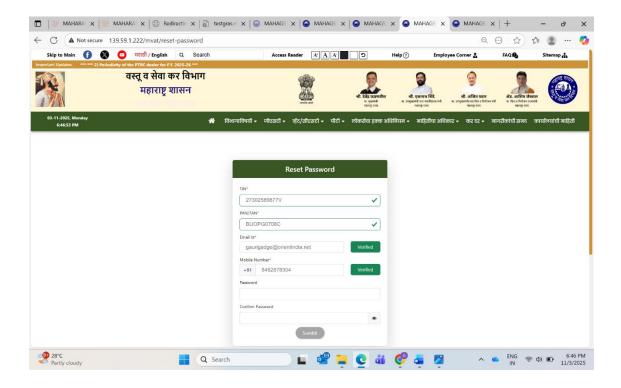


- 8. Field Auto-populates Email ID and Mobile No, after entering TIN and PAN.
- 9. Click on "Send OTP".

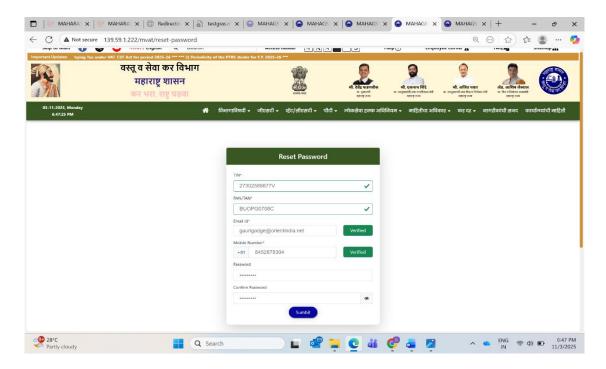




10. OTP will be received on Email ID and Mobile No Verify it and submit. (For future communication)



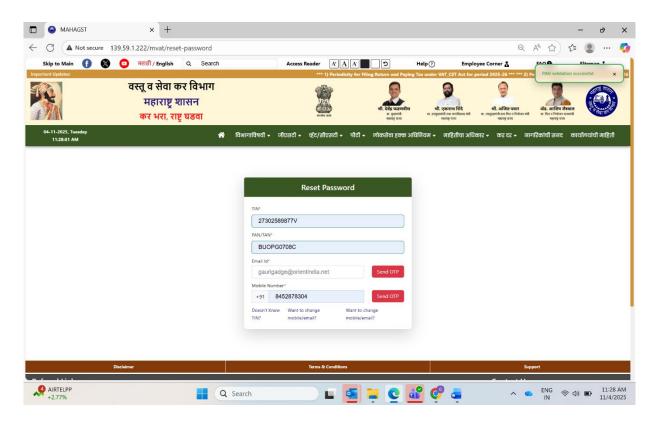
- 11.Enter Password
- 12. Enter the Confirm password for confirmation.
- 13. Click on "Submit" button.





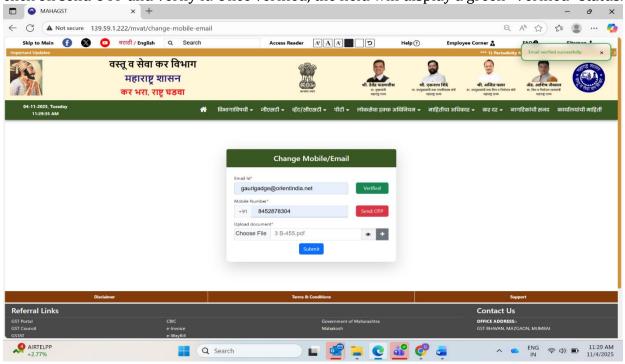
If you want to change Mobile No and Email ID, then

1. Click on "want to change Mobile/Email?"



2. Enter valid Email ID.

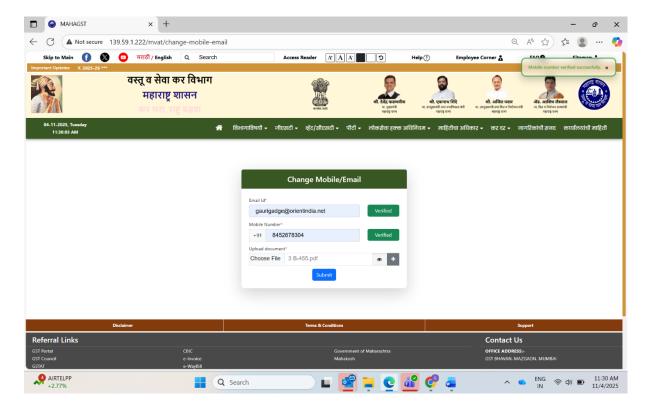
click on send OTP and verify it. Once verified, the field will display a green "Verified" status.





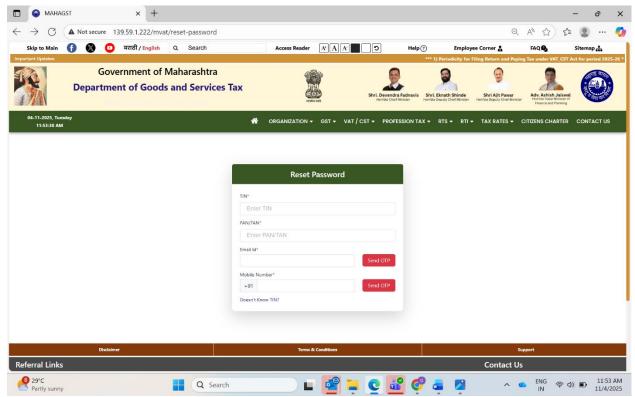
3. Enter valid Mobile No.

- click on send OTP and verify it. Once verified, the field will display a green "Verified" status.
- Click on choose file to upload document.
 - 1) Authorization from the registered dealer to update mobile no and Email ID.
 - 2) Aadhar card/PAN card copy of applicant.
- Click on Submit.

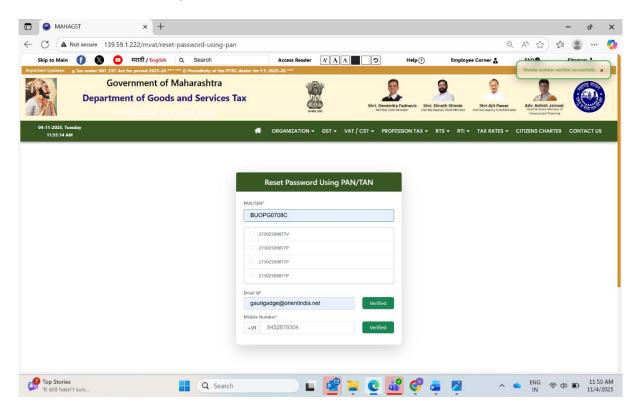




If you do not know your TIN then click on Doesn't know TIN?



- Enter PAN/TAN
- Enter Email ID and verify it.
- Enter Mobile No and verify it.





THANK YOU