

Office of the  
Special Commissioner of Sales Tax,  
3<sup>rd</sup> Floor, Vikrikar Bhavan,  
Mazgaon, Mumbai-400010

**TRADE CIRCULAR**

To

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No: MAHAVIKAS/e-Service Centres/e-Seva kendra/B-584 Date: 07/09/2016

Trade Circular No. 25 T of 2016

**Subject: Facility to submit the application for registration and availing the online services for Returns, e-Payment and e-CST Declarations through e-Seva Kendra.**

**Background:**

The Department of Sales Tax has taken various initiatives to provide facilities for dealers in the form of e-Services. As of now e-Services like Registration, Payment, Return, Refund, e-CST Declarations etc have been implemented. The Department is in the process of implementing some more e-Services to facilitate the Trade under "Ease of Doing Business" Initiative.

Earlier Trade Circular 23T of 2016 was issued on 2.9.2016 on the same subject but which was limited to Registration only. However considering the availability of e-Seva Kendras operated by Mahaonline and need of the dealers, it is felt to widen the scope of the said Circular. Hence Circular 23T of 2016 stands withdrawn and a fresh Circular is issued as under:

A new dealer who wants to start business from remote locations may not have facility to apply for registration online. To facilitate such dealers, it was necessary to create e-Service Centers from where the Application for Registration can be filed online. E-Seva Kendras operated by 'Mahaonline' (a joint venture between Government of Maharashtra and TCS) are available all over the State. Various e-Services of various Government Departments are provided from these Kendras to various class of citizens. Now, facility to upload Application for Registration under various Acts administered by the Sales Tax Department and availing the online services for Return, e-Payment and e-CST Declarations will be available from e-Seva Kendras.

**Submission of application for registration through e-Seva Kendra**

- (A) Applicant who wants to avail this facility may approach any e-Seva Kendra in the vicinity along with all the details/documents required for registration as per Circular 18T of 2016 and all the relevant details for availing the services for Return, e-Payment and e-CST Declarations.
- (B) List of e-Seva Kendras is available on the website of the Mahaonline at following link.  
<https://www.mahaonline.gov.in/molweb/PublicApp/Utility/ViewSevaKendra.aspx>.
- (C) Person from e-Seva Kendra will assist in uploading the Application for Registration and availing the services for Returns, e-Payment and e-CST Declarations. The process to submit the application

online will be same as per Circular 18T of 2016 and User Manuals for application under various Acts administered by the Department. These Manuals are already made available on the website of the Department, <http://www.mahavat.gov.in> in "Whats New" Section.

- (D) The charges to avail this facility from e-Seva Kendra have to be borne by the applicant. The Dealer is required to pay charges prescribed by the Mahaonline. Needless to mention that these charges will be separate from the charges (Fees/Deposit) required to be paid for registration, if any.
- (E) Application for Registration and e-CST Declarations submitted from e-Seva Kendra will be treated as the application submitted by the applicant. It will be responsibility of the applicant to check the correctness of the application before finally submitting the application online. Return uploaded from e-Seva Kendra will be treated as return submitted by the dealer and it will be responsibility of the dealer to verify the correctness of the return before uploading it."

#### Help desk for e-returns

For e-Return filing, Nodal Help Desks at all the Locations are made available. List of the same is available on the website of the Department, <http://www.mahavat.gov.in> in "Whats New" Section.

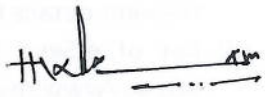
  
(Rajiv Jalota)

Commissioner of Sales Tax,  
Maharashtra state

No: MAHAVIKAS/e-Service Centres/e-Seva kendra/B-584 Date: 27/07/2016

Trade Circular No. 25 T of 2016

1. Copy forwarded to
  - a) Special Commissioner of Sales Tax, Maharashtra state
  - b) All Additional Commissioners of Sales Tax in the state
  - c) All Joint Commissioners of Sales Tax in the state
  - d) All Deputy Commissioners of Sales Tax in the state
  - e) All Assistant Commissioners of Sales Tax in the state
  - f) All Sales Tax Officers in the state
2. Copy forwarded for information to
  - a) The Deputy Secretary, Finance department, Mantralaya, Mumbai
  - b) The Under Secretary, Finance department, Mantralaya, Mumbai
  - c) The Accounts Officer, Sales Tax revenue Audit, Mumbai and Nagpur
3. Copy to all the desks and Desk Officers in the Office of the Commissioner of Sales Tax, Maharashtra state, Mumbai.

  
(H. V. Nikam)

Joint Commissioners of Sales Tax  
Maharashtra State