



MSTD

(MAHARASHTRA SALES TAX DEPARTMENT)

USER MANUAL

Form 424A (TDS) Revised
Return Filing





CONTENTS

Form 424(TDS) Revised	3
a. Home page	3
b. User Login	5
c. E-Services	7
d. Return Submission for Other Than VAT/CST	8
e. Select Act	9
f. Select Return/statement type	11
g. Select Financial Year	12
h. Upload Return	13
i. Select .txt File and Upload	14
j. Draft pdf Return	17
k. Submit Return	18
l. Acknowledgement	19
Illustration of e-mail & SMS after submission of Return	20

Form 424A (TDS) Revised Return Filing

a. Home page

- Login in to below link.
www.mahavat.gov.in
- Go to “Dealer Services” tab

Official Website of
DEPARTMENT OF SALES TAX
Govt. of Maharashtra, India

March 14, 2017, 01 : 50 PM

Home About Us Acts & Rules Downloads **Dealer Services** RTI Search

Login

Go to Dealer Services

What's New

Case Allocation Chart As on 18/02/2017

Circular regarding GSTN Training

Inspection Program for the period

myTax Portal

Log in to Dealer, Banker, Employee, Consultant.

New User, Register here

Help Desk 1800 225 900

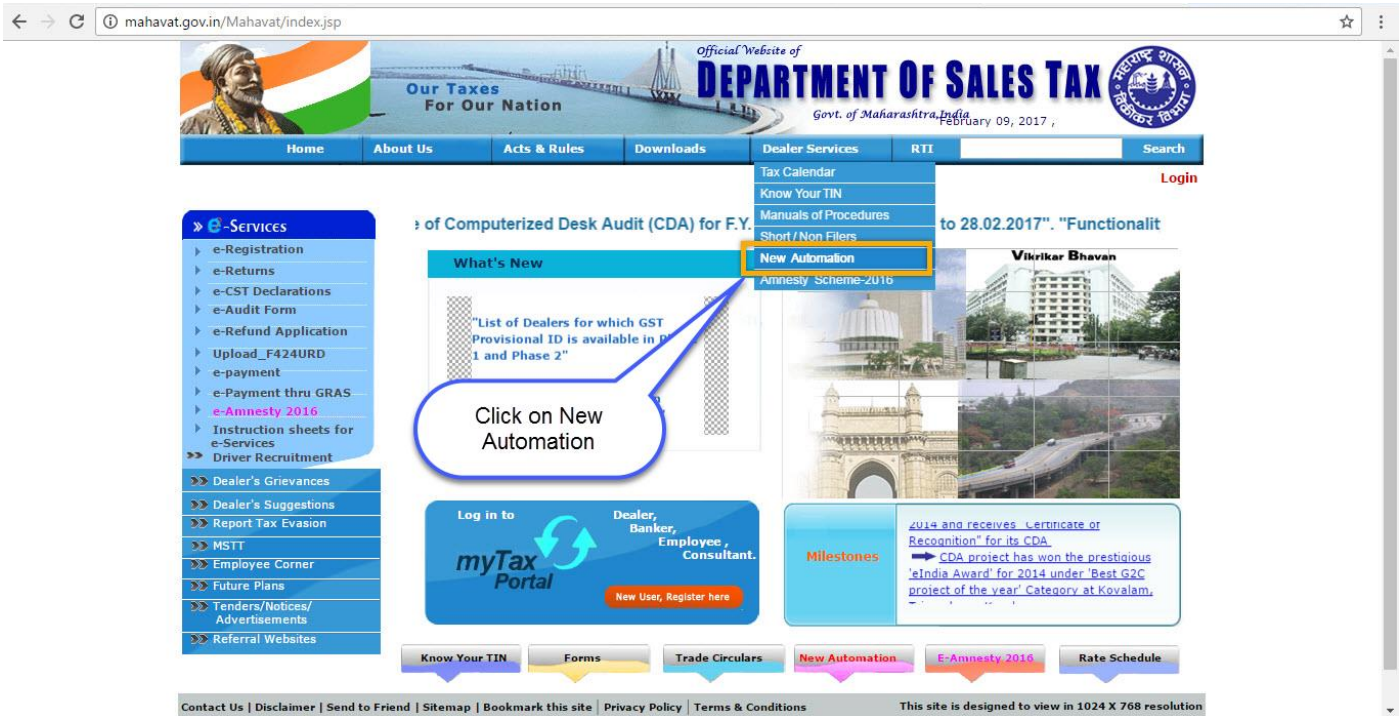
2014 and receives "Certificate of Recognition" for its CDA

CDIA project has won the prestigious 'India Award' for 2014 under 'Best G2C project of the year' Category at Kovalam.

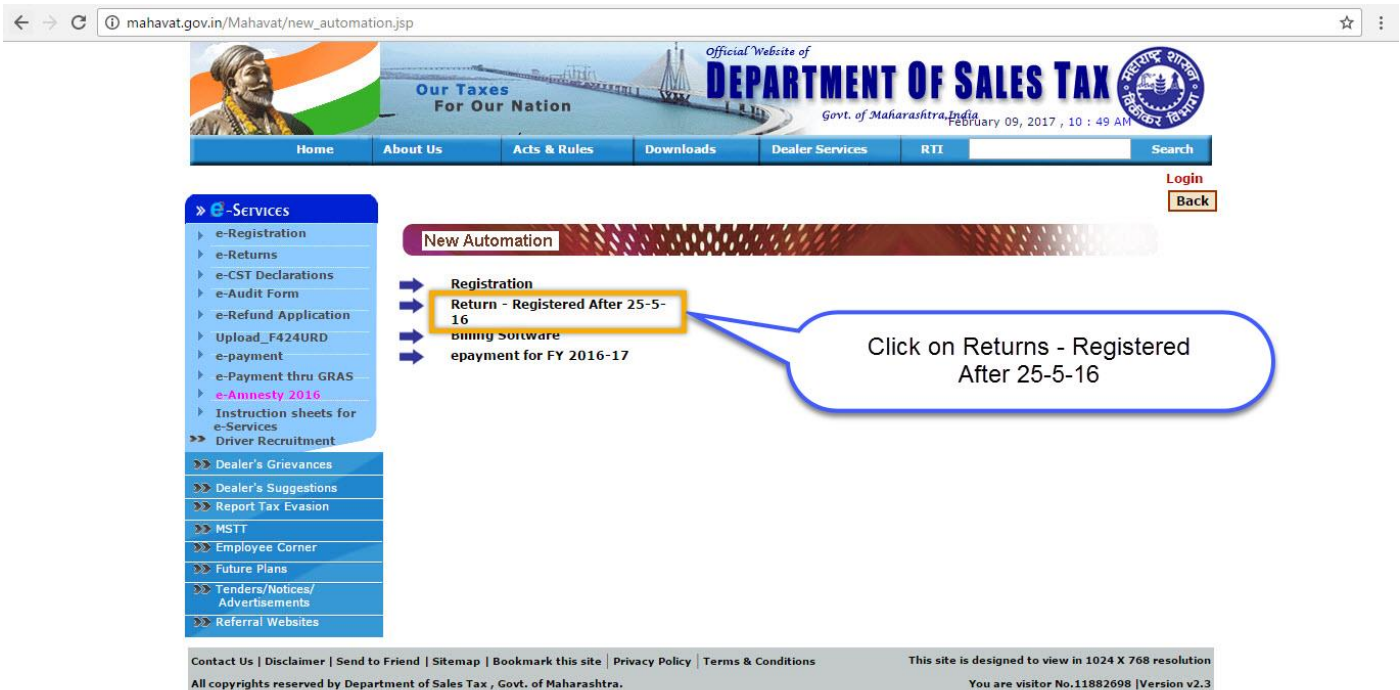
Know Your TIN Forms Trade Circulars Help Desk E-Amnesty 2016 Rate Schedule

- Click on Dealer Services button, you will be able to select New Automation from dropdown list.

➤ Click on “New Automation” tab



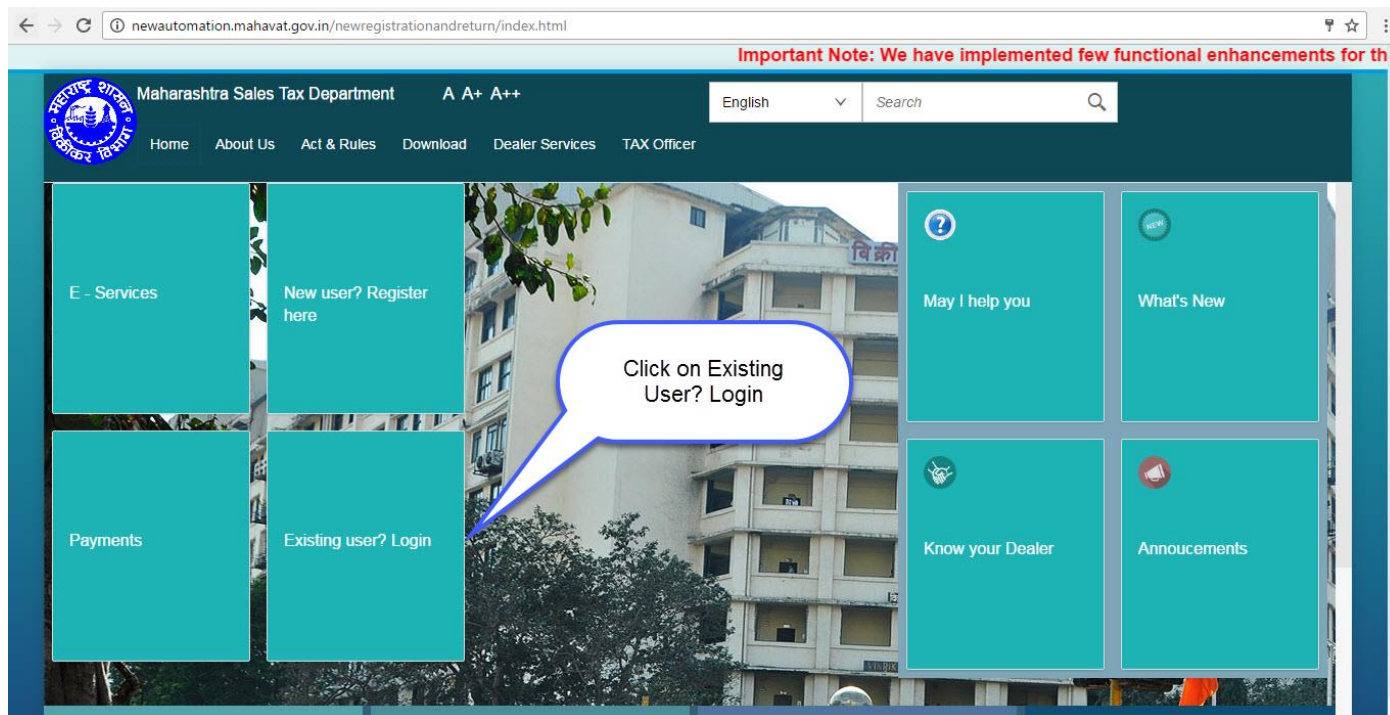
➤ It will redirect to New Automation page.



- Click on “Returns – Registered After 25-5-16” in the New Automation page.
- You will redirect to TDS Login page.

b. User Login

- Click on **“Existing user? Login”**

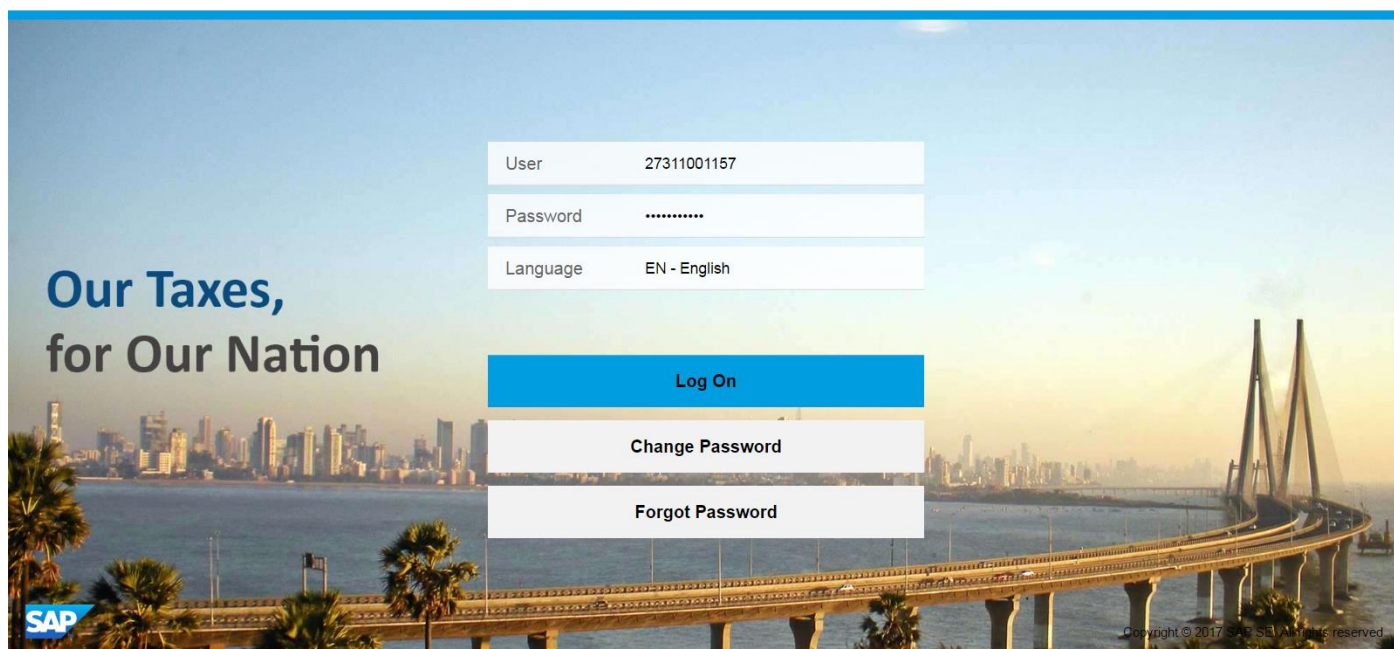


The screenshot shows the homepage of the Maharashtra Sales Tax Department's new automation portal. The URL in the browser is newautomation.mahavat.gov.in/newregistrationandreturn/index.html. The page features a navigation menu with links for Home, About Us, Act & Rules, Download, Dealer Services, and TAX Officer. A search bar is available with the language set to English. The main content area is divided into several teal-colored boxes: 'E - Services', 'New user? Register here', 'Payments', 'Existing user? Login', 'May I help you', 'What's New', 'Know your Dealer', and 'Announcements'. A blue callout bubble points to the 'Existing user? Login' button with the text 'Click on Existing User? Login'.

- After Click on **“Existing user? Login”** you will be asked to enter User id and password.
- The Login for Form 424A(TDS) Return filing is using your TIN as your Login ID (without the suffixes – V) and password.



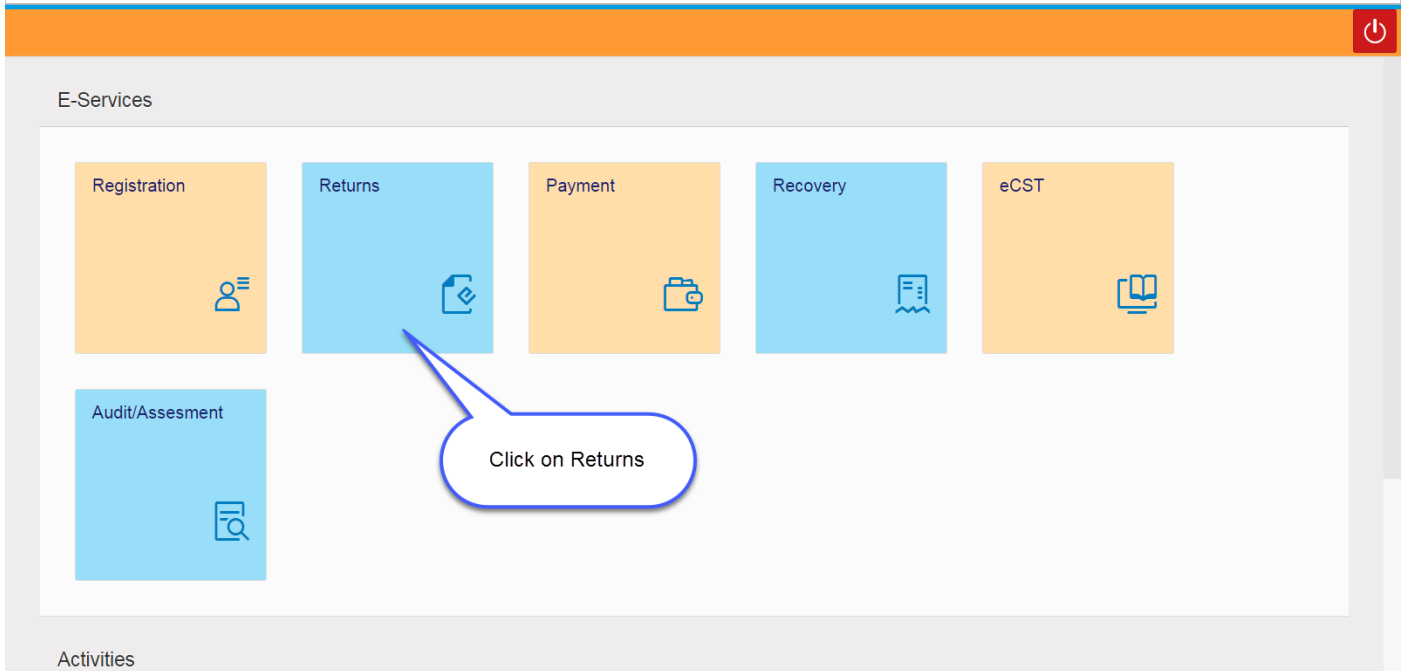
- Enter your Login credentials
- *User:* TIN without suffix
- *Password:* xxxxxxxx
- Click on **“Log on”**



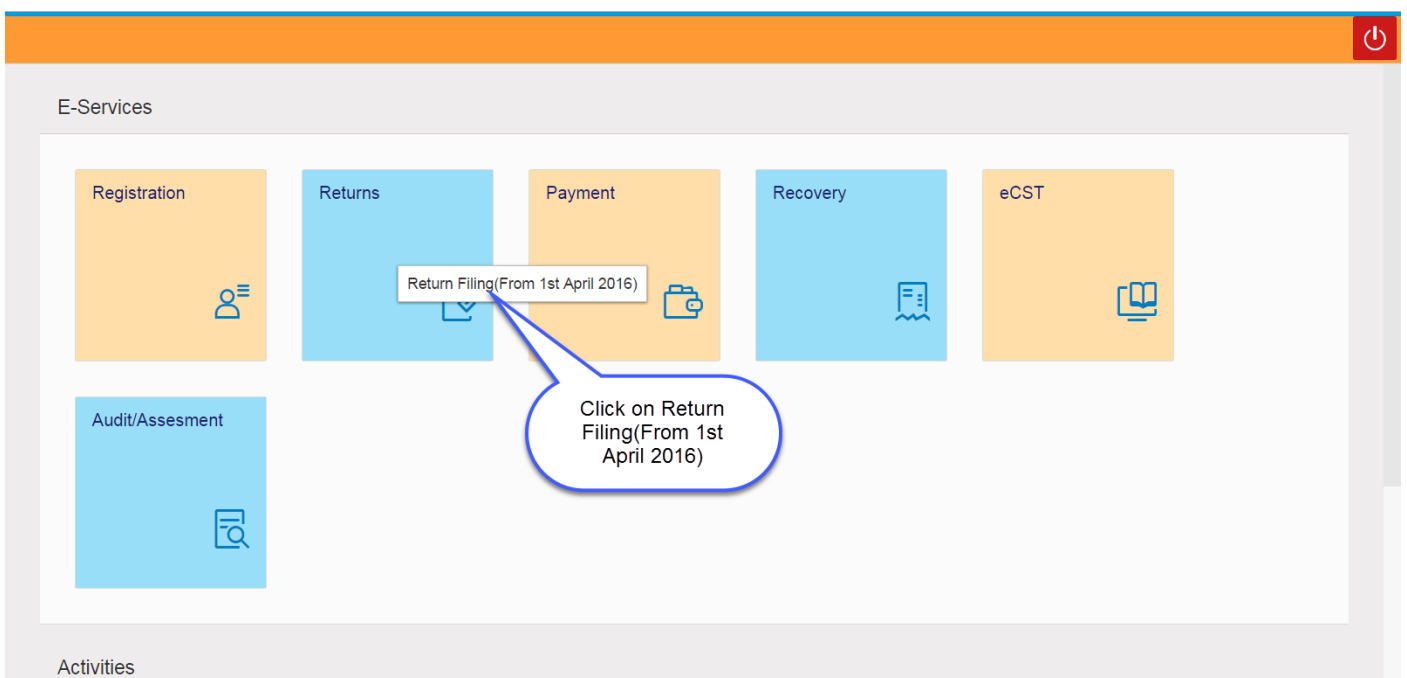
- Click on **“Log On”** button. It will redirect you to Returns page.

c. E-Services

➤ Click on **“Returns”**



➤ Click on **“Returns”**



➤ Click on **“Return Filing (From 1st April 2016)”**, It will redirect you to RETURNS page.

d. Return Submission for Other Than VAT/CST

- Click on **“Return Submission Other Than VAT / CST”**

RETURNS Logout

Please Ensure you follow the following instructions to maintain Confidentiality and Security of your Information.
Do not share your USERID and PASSWORD with anybody.
Do not Save your USERID and PASSWORD in your Browser WINDOW.
Ensure you have DISABLED AUTOCOMPLETE in your Browser Settings.

Return Submission for VAT/ CST (From 1st April 2016)

View/Download Historic Returns for VAT/ CST (From 1st April 2016)

Return Submission Other Than VAT/CST

View/Download Historic Forms Other Than VAT/CST

TCS/TDS Certificate

ITC Report for Mismatch

Click On Return Submission Other Than VAT/CST

- Click on **“Return Submission Other than VAT / CST”**, it will redirect you to select Returns page



e. Select Act

- Select VALUE ADDED TAX ACT from dropdown.

Return / Statement Filing Logout

Tax Payer
27311001157

Select Act >> Type Of Return/ Statement >> Period >> Annexure Upload >> Draft Return >> Acknowledgement

Registration Number / Act: 27311001157V - VALUE ADDED TAX ACT Select Value Added Tax from dropdown

Select Form: Form-424A (TDS) Select Form-424A(TDS) from dropdown

Next

- Select “VALUE ADDED TAX ACT” under Registration Number / Act from dropdown.
- Select “Form-424A (TDS)” under Select Form.



- Click on **“Next”** button.

- Click on Next, it will redirect to select Return/Statement Type.

f. Select Return/statement type

- Select Statement Type from dropdown “**Revised u/s 20(4)**”.

Return / Statement Filing Logout

Tax Payer	Name	Registration Number	Form
27311001157	Training E	27311001157V - VALUE ADDED TAX ACT	Form-424A (TDS)

Select Act >> **Type Of Return/ Statement** >> Period >> Annexure Upload >> Draft Return >> Acknowledgement

Return/Statement Type: -- Select --

- Select --
- Original
- Revised u/s 20(4)**

Select Revised U/s 20(4)

- Select “**Revised u/s 20(4)**” from dropdown list.

Return / Statement Filing Logout

Tax Payer	Name	Registration Number	Form
27311001157	Training E	27311001157V - VALUE ADDED TAX ACT	Form-424A (TDS)

Select Act >> **Type Of Return/ Statement** >> Period >> Annexure Upload >> Draft Return >> Acknowledgement

Return/Statement Type: Revised u/s 20(4)

Click on Next

Next

- Click on “**Next**”, It will redirect to Financial year selection page.



g. Select Financial Year

- Select “Financial Year” from dropdown
- Select “Period” from dropdown.
- Click on “Next”

Return / Statement Filing Logout

Tax Payer	Name	Registration Number	Form	Return/Statement Type
27311001157	Training E	27311001157V - VALUE ADDED 1	Form-424A (TDS)	Revised u/s 20(4)

Progress: Select Act >> Type Of Return/ Statement >> **Period** >> Annexure Upload >> Draft Return >> Acknowledgement

Financial Year: 2016-2017 Select Financial year from dropdown

Period: 2016 May Select Period from dropdown

Click on Next
Next

- Click on “Next”, it will redirect to upload new file.



h. Upload Return

- You will be asked to upload New File.
- Click on **“Yes”** button.

Return / Statement Filing Logout

Tax Payer	Name	Registration Number	Form	Return/Statement Type	Period
27311001157	Training E	27311001157V - VALUE AC	Form-424A (TDS)	Revised u/s 20(4)	2016 May

Select Act >> Type Of Return/ Statement >> Period >> **Annexure Upload** >> Draft Return >> Acknowledgement

Please click Yes to upload new file..

Click on Yes

Yes

- Click on **“Yes”** to upload new file. It will redirect to file uploading page.

i. Select .txt File and Upload

- Click on **“Browse”** and select the .txt file generated on your desktop from the Return template.

Return / Statement Filing Logout

Tax Payer	Name	Registration Number	Form	Return/Statement Type	Period
27311001157	Training E	27311001157V - VALUE AC	Form-424A (TDS)	Revised u/s 20(4)	2016 May

Annexure Upload >> Draft Return >> Acknowledgement

Upload File

- Uploading **“.txt”** file name should match with your TIN, Form and Period.
- Click on **“Open”** to upload the file.



- Click on **“OK”** to confirm, File will successfully upload from your System.

- Click on **“Upload File”**.

- After click on **“Upload File”**, it will redirect to draft return page.



- Click on **“No”**, if you have already uploaded .txt file to proceed and submit your return.

Return / Statement Filing Logout

Tax Payer	Name	Registration Number	Form	Return/Statement Type	Period
27311001157	Training E	27311001157V - VALUE AD	Form-424A (TDS)	Original	2016 May

Select Act >> Type Of Return/Statement >> Period >> **Annexure Upload** >> Draft Return >> Acknowledgement

You have already uploaded a file!
Click 'Yes' to upload a new file..
Click 'No' to view draft return/statement

Click On No

Yes **No**

- Click on **“Yes”**, if you want to upload a new .txt file to proceed and submit your return.

Return / Statement Filing Logout

Tax Payer	Name	Registration Number	Form	Return/Statement Type	Period
27311001157	Training E	27311001157V - VALUE AD	Form-424A (TDS)	Original	2016 May

Select Act >> Type Of Return/Statement >> Period >> **Annexure Upload** >> Draft Return >> Acknowledgement

You have already uploaded a file!
Click 'Yes' to upload a new file..
Click 'No' to view draft return/statement

Click On Yes

Yes **No**

j. Draft pdf Return

➤ Here you can view and download your Draft Return.

❖ **Note** → System will display the Draft Return before submission.

The screenshot displays the 'Return / Statement Filing' interface. At the top, there is a navigation bar with a home icon, the title 'Return / Statement Filing', and a 'Logout' button. Below this is a table with columns: Tax Payer, Name, Registration Number, Form, Return/Statement Type, and Period. The table contains the following data:

Tax Payer	Name	Registration Number	Form	Return/Statement Type	Period
27311001157	Training E	27311001157V - VALUE AC	Form-424A (TDS)	Revised u/s 20(4)	2016 May

Below the table is a navigation menu with icons and labels: Select Act, Type Of Return/ Statement, Period, Annexure Upload, Draft Return (highlighted with a green underline), and Acknowledgement.

Under the 'Messages' section, there is a message: 'Please click on form to view draft.' Below this message is a button labeled 'Form-424A (TDS)'. A callout bubble points to this button with the text: 'Click on this button to view Form 424A (TDS) Draft Return.'

To the right of the message is a download icon. A callout bubble points to this icon with the text: 'Click on this icon to download Form-424A(TDS) Draft Return'.

At the bottom of the interface, there is a 'Submit' button. A callout bubble points to this button with the text: 'Click on Submit'.

The bottom part of the screenshot shows a preview of the Form-424(A) document. The document header includes 'FORM-424(A)' and 'Version 1.1.1'. The main text reads: '(See Rule 17A & 40) Return showing Transfer of Tax Deduction at Source to Sub-Contractor Under-section 31 of Maharashtra Value Added Tax Act,2002'. There is a 'Submit' button at the bottom right of the document preview.

➤ Before submitting the Return, you can click on, “**Form-424A (TDS)**” to view the Draft Return.



- You can review or download Draft Return.
- Check the input is given by you in Return template and compare with Draft Return then click on “Submit” button.

k. Submit Return

- Click on “Yes”

The screenshot shows the 'Return / Statement Filing' interface. At the top right, there is a 'Logout' button. Below the header, there is a table with the following data:

Tax Payer	Name	Registration Number	Form	Return/Statement Type	Period
27311001157	Training E	27311001157V - VALUE AE	Form-424A (TDS)	Revised u/s 20(4)	2016 May

Below the table, there is a navigation bar with icons for 'Select Act', 'Type Of Return/ Statement', 'Period', 'Annexure Upload', 'Draft Return', and 'Acknowledgement'. The 'Draft Return' icon is highlighted.

Underneath, there is a 'Messages' section with a message: 'Please click on form to view draft.' Below this message, there is a button labeled 'Form-424A (TDS)'. A confirmation dialog box is overlaid on the screen, containing the text 'Please Confirm to Submit' and two buttons: 'Yes' and 'Cancel'. A callout bubble points to the 'Yes' button with the text 'Click on "Yes".'

- Click on “Yes” to confirm the submission. You will redirect to acknowledgement message screen.



1. Acknowledgement

- Once your Return is submitted successfully, **Return Submission Acknowledgement** will be displayed on the screen.
- Return PDF and Acknowledgement will be sent to you on your e-mail id provided in Return template
- SMS will be sent on your mobile number provided in the Return template.

Return / Statement Filing Logout

Tax Payer	Name	Registration Number	Form	Return/Statement Type	Period
27311001157	Training E	27311001157V - VALUE AE	Form-424A (TDS)	Revised u/s 20(4)	2016 May

Navigation: Select Act >> Type Of Return/ Statement >> Period >> Annexure Upload >> Draft Return >> Acknowledgement

25.04.2017 00:30:35
Dear Tax Payer,

Your return under Form-424A (TDS) Act for the Period 2016 May is submitted successfully on 25.04.2017 00:30:35. Once return is prepared it will be communicated to you via sms on your mobile number & PDF return will be sent on your email-id provided in return template. Please check your Spam/Junk email in case not found in your inbox. You can also download submitted Return from "Home->Returns->View/Download Historic Forms".

Thanking You,
MSTD.

Click on 'Download Return' button to view the successful return PDF

Download Return



- Click on Download Return button to view the Return pdf.

Illustration of e-mail & SMS after submission of Return

- E-mail & SMS confirmation message.



TRFC_USER <TRFC_USER@mahavat.gov.in>

Apr 25 (2 days ago)

to me

Dear Tax Payer,

Transaction No :8341
TIN No :27311001157V

Your Return under TDS-424A Act for the period 2016 May from 01-05-2016 to 31-05-2016 is submitted successfully on 25-04-2017.

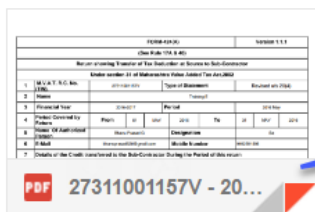
Thank You,
MSTD

DISCLAIMER - FOR BEST VIEW PLEASE OPEN THE PDF ATTACHMENT WITH ADOBE READER

This message (including any attachments) is intended only for the use of the individual or entity to which it is addressed and may contain information that is non-public, proprietary, privileged, confidential, and exempt from disclosure under applicable law or may constitute as attorney work product. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, notify us immediately by telephone and (i) destroy this message if a facsimile or (ii) delete this message immediately if this is an electronic communication.

You will receive Return acknowledgment email after submit

Thank you.



You can Download the "PDF" Acknowledgment

- Mobile message



Dear Tax Payer, Transaction No :
8341 TIN No : 27311001157V
Your Return under TDS-424A Act
for the period 2016 May from
01-05-2016 to 31-05-2016 is
submitted on 25-04-2017.

You will receive Final
Confirmation
message after you
submitted the Return

